

**Report of Assistant Chief Executive (Customer Access and Performance)**

**Report to Executive Board**

**Date: 2 November 2011**

**Subject: Leeds Initiative Sub Board Arrangements**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

**Summary of main issues**

1. To agree a framework for the creation of sub-boards as part of the Leeds Initiative arrangements to ensure appropriate governance arrangements are in place.

**Recommendations**

2. Members are asked to approve the arrangements set out in this report.

## **1 Purpose of this report**

- 1.1 To establish a framework for the creation of sub-boards to support the work of the five Leeds Initiative Strategic Partnership Boards.

## **2 Background information**

- 2.1 Following the partnership review approved by Executive Board at its meeting in December 2010, work has been undertaken to assemble a new Leeds Initiative Board, and five supporting Strategic Partnership Boards, as follows:

- Children's Trust Board;
- Housing and Regeneration Board;
- Health and Wellbeing Board;
- Safer Stronger Communities Board; and
- Sustainable Economy and Culture Board.

- 2.2 Alongside the work to complete the Vision for Leeds 2030, the City Priority Plan and the supporting performance management framework, these boards have all now been convened and have held their first meetings.

## **3 Main issues**

- 3.1 As part of the new partnership structure, it was always envisaged that a wide range of additional partnerships, or 'sub-boards' would be required to bring partners together to deliver the actions necessary to achieve the objectives of the City Priority Plan.
- 3.2 The partnership review set out a number of our overarching principles which, it is suggested, should equally apply to sub boards:
  - simple – a structure with fewer boards, that can be easily understood;
  - strategic – uniting the key partners on the key issues which face the city;
  - focussed – on the delivery of a small number of key outcomes;
  - Inclusive – but not so inclusive that they become ineffective; and
  - Powerful and decisive – able to take forward the priorities of the city
- 3.3 It was also envisaged that their development and creation should be organic, based on need, with sufficient flexibility to create new bodies as needed, and to close those whose work is complete.

- 3.4 It is proposed that any new sub-boards created are done so in line with the following criteria:
- The proposed sub-board has been requested to commence or close by a minuted decision of the Leeds initiative Board or one of the Strategic Partnership Boards;
  - The proposed sub-board is added to the terms of reference of the Leeds Initiative Board or one of the Strategic Partnership Boards that has overarching responsibility for the new sub-board; and,
  - In urgent cases the sub-board has been requested by the chair of the Leeds Initiative Board or one of the chairs of the Strategic Partnership Boards to commence or to close, such decision to be reported to the next available meeting of the appropriate board.
- 3.5 The Assistant Chief Executive (Customer Access and Performance) has delegated responsibility for the city's partnership arrangements. In this respect he / she shall, in consultation with the relevant Director and chair:
- Identify the council officer responsible for convening and supporting the sub-board – the council (or Leeds Initiative office) will be responsible for convening and supporting all boards;
  - Ask that terms of reference are prepared by the group and reported to that group and its sponsoring board.
- 3.6 Appendix 1 sets out the sub-boards related to each board which have been created to date, and the Director with responsibility for convening that sub-board and making the necessary arrangements for support.
- 3.7 It is proposed that the chairs of sub-boards shall be appointed by each sub-board from its membership.
- 3.8 Where boards are constituted such that it is appropriate to have member representation, the appointment of members to these bodies will be considered by member management committee.
- 3.9 Members may be aware that questions have been raised in regard to a possible East Leeds Regeneration Board, which is one of the reasons why this new framework has been prepared. Arrangements for an East Leeds Regeneration Board are currently being finalised and will be done so in accordance with this new framework. It is also proposed to establish appropriate arrangements for West and South Leeds and officers will work closely with ward members and partners, to develop appropriate proposals. In progressing this work, consideration also needs to be given to the issues and linkages between economic based regeneration and growth and housing/social regeneration activity and how such is governed through the city's partnership arrangements.

3.10 An annual report will be prepared for consideration by the Leeds Initiative Board on sub-board arrangements in place that year, such report to also be available, on request, to the Executive Board.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 Each board has been consulted about the shape of these arrangements, together with appropriate stakeholders.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 The terms of reference of all Leeds Initiative boards confirm the requirement to have due regard to equality and diversity.

### **4.3 Council Policies and City Priorities**

4.3.1 The Leeds Initiative partnerships have a key role in the delivery of the city's priorities, as outlined in the Vision for Leeds 2030 and City Priority Plan.

### **4.4 Resources and Value for Money**

4.4.1 There are no resource implications associated with this report.

### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 None

### **4.6 Risk Management**

4.6.1 These proposals support transparent and open governance and ensure effective partnerships arrangements are in place.

## **5 Conclusions**

5.1 It is important to have clear governance arrangements for our partnership arrangements and this report seeks to establish a new framework for the creation and cessation of sub-boards as part of the Leeds Initiative partnership structures.

## **6 Recommendations**

6.1 Members are asked to endorse the arrangements for the creation and cessation of Leeds initiative sub board arrangements.

## **7 Background documents**

7.1 Report to Executive Board in December 2010.

Appendix 1

Lead Board	Sub-boards	Convenor
Leeds Initiative Board	Locality Working Partnership Board  Public Sector Resources partnership	Assistant Chief Executive (Customer Access and Performance)  Director of Resources
Health and Well being	Health and Social Care Service Transformation  Public Health and Health Improvement  3 x Locality Health Partnerships	Chief Executive NHS Airedale Bradford and Leeds  Director of Public health  Director of Social Services & Director of Public health
Safer Stronger Communities	Safer Leeds  Stronger Leeds  Greener Leeds	Director of Environment and Neighbourhoods  Assistant Chief Executive (Customer Access and Performance)  Director of Environment and Neighbourhoods
Sustainable Economy and Culture	Culture Partnership  Climate Change Partnership  Enterprise and Innovation	Assistant Chief Executive (Customer Access and Performance)  Assistant Chief Executive (Customer Access and Performance)  Director of City Development

	<p>Employment and Skills</p> <p>Targeted sectoral or geographic boards as needed</p>	<p>Director of Environment and Neighbourhoods</p> <p>Director of City Development</p>
Children Trust Board	<p>Child Poverty Outcome Group</p> <p>Learning support partnership 11-19 (25)</p> <p>Commissioning and Finance</p> <p>Performance Management and Planning</p> <p>Workforce reform and practice development</p> <p>Cluster Partnerships x 27</p> <p>Leeds Education Challenge</p>	<p>Assistant Chief Executive (Customer Access and Performance)</p> <p>Director of Children Services</p> <p>Director of Children Services</p> <p>Director of Children Services</p> <p>Director of Children Services</p> <p>Director of Children Services</p> <p>Director of Children Services</p>
Housing and Regeneration	<p>No formal sub-boards currently established.</p> <p>Proposal to develop targeted area based regeneration boards as needed.</p>	<p>Director of Environment and Neighbourhoods</p>